



M. S. KAKADE COLLEGE, SOMESHWARNAGAR
TAL: BARAMATI, DIST: PUNE 412306. (MAHARASHTRA)

ANNUAL QUALITY ASSURANCE REPORT
(A Q A R)
of
INTERNAL QUALITY ASSURANCE CELL



2016– 2017

TELEFAX: 02112 – 283017, 02112 – 282126

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1. THE MISSION

1. To impart Quality Education and Endeavour with emphasis on values in life for character building.
2. To cultivate and build an ideal citizen in a Global Village.
3. To build an institution that is resilient, flexible and productive as to provide career, growth and self-fulfilment.
4. To be responsible to the social environment and bridge the digital divide.
- 5 To implement such means as to emancipate the inhabitants of rural area from totalitarian attitude to life.

2. Introduction

Mugutrao Sahebrao Kakade college Someshwarnagar, Dist. Pune, Maharashtra was established in June 1972 by late Shri. Mugutrao Sahebrao Kakade who was one of the pioneers of Co-operative sugar industry Movement in Maharashtra. The College is situated in a rural area and provides higher education to youth who belong to the farming community, socially backward communities and labourer's families. It is a grant-in-aid co-education institution permanently affiliated to Savitribai Phule Pune University. The institution has received UGC recognition under section 2 (f) and 12 B. Our institution imparts education in three Faculties: Faculty of Arts (with departments of Marathi, Hindi, English, History, Political Science, Economics, Defence and Strategic Studies and Geography), Faculty of Commerce (with departments of Marketing, Banking and Finance, Advanced Accountancy, Business Regulatory Framework, Business Entrepreneurship and Business Communication and Co-operation) and Faculty of Science (With departments of Chemistry, Physics, Botany, Microbiology, Mathematics and Statistics). In addition, the College offers four Postgraduate Courses in Marathi, Hindi, History and Commerce. The College has been reaccredited with 'B' Grade from NAAC in the year March 2012. The institution has functioning IQAC and it consistently endeavours for the quality improvement with the assistance of Teaching and Non-Teaching Staff, Students and Stakeholders. We are happy to submit the AQAR for the year 2016-17 for your kind consideration.

Prof. Sanju Jadhav
Co-ordinator, IQAC

Principal, Dr. Somprasad Kenjale
Chairperson, IQAC

IQAC

IQAC: Internal Quality Assurance Cell

The Internal Quality Assurance Cell has been constituted as per the revised guidelines by the NAAC. The composition of IQAC is as follows:

Sr. No.	Name	Designation
1.	Principal Dr. S. R. Kenjale	Chairman
2.	Shri. Nitin Kulkarni Shri. Sanjay Ghadage Shri. Jaywantrao Ghorpade Shri. A. W. Gosavi	Management Representatives
3.	Shri. Ramakant Gaikwad	Community Representative
4.	Dr.Sangeeta Gaikwad	Alumni Representative
5.	Dr. J. J. Kadam Dr. D. B. Waydande Prof. N. C. Adhav Dr. S.T. Ghadage Prof. N. M. Rajurwar	Teacher Representatives
6.	Prof. R. S. More	Administrative Officer
7.	Miss Abhilasha Tatyaso Chavan (T.Y.B.Com. 2016-17)	Students Representative
8.	Prof. S.P. Jadhav	Co-ordinator

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

M. S. Kakade College, Someshwarnagar

1.2 Address Line 1

A/P- Someshwarnagar

Address Line 2

Tal- Baramati, Dist- Pune

City/Town

Someshwarnagar

State

Maharashtra

Pin Code

412 306

Institution e-mail address

principalmk@gmail.com

Contact Nos.

02112-283017, 02112-282126

Name of the Head of the Institution:

Dr. Somprasad Rajaram Kenjale

Tel. No. with STD Code:

02112-283017

Mobile:

9423525140, 7507154712

Name of the IQAC Co-ordinator: Prof. S. P. Jadhav

Mobile: 9960368797

IQAC e-mail address: principalsk@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) 14391

1.4 NAAC Executive Committee No. & Date: EC/58/RAR/098 10.03.2012
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.mskcollege.org

Web-link of the AQAR: <http://www.mskcollege.org/pdf/AQAR-2016-17.pdf>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	72.80 (score)	Feb. 2004	Feb. 2009
2	2 nd Cycle	B	2.55	Mar. 2012	Mar. 2017
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 30.11.2004

1.8 AQAR for the year (for example 2010-11) 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- | | |
|-------------------|------------|
| i. AQAR 2012-13 | 08.08.2013 |
| ii. AQAR 2013-14 | 09.08.2014 |
| iii. AQAR 2014-15 | 01.08.2015 |
| iv. AQAR 2015-16 | 05.08.2016 |
| v. AQAR 2016-17 | 24.03.2017 |

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune
University (Formerly Pune
University)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos. International National State Institution Level

2.14 Significant Activities and Contributions made by IQAC

Significant Activities and Contributions made by IQAC:

1. Organization of National Level Seminar of Department of Marathi on 21st January 2017.
2. Computerization of library administration and office of administration, Savitribai Phule Pune University approved 'Vridhhi' Software has been uploaded for this purpose.
3. Motivation to the faculty to undertake minor, major research projects, publication of research papers registration for Ph.D. course and participation in national, international conferences and workshops.
4. The decisions regarding the establishment of linkages with neighboring industries and entrepreneurs have been approved by the management. The suggestion to seek the students support in the form of scholarships and other material from one of our alumni has been approved. The approval has also been given for collaboration with an alumni for providing Someshwar Palace Hall for conducting the extra-curricular activities and functions of the college.
5. The decision regarding the updating and upgrading of computer laboratory, Science lab, library facilities have been implemented by the Top Management.

6. The decision to provide Wi-Fi connectivity in the college has been implemented in all the major working areas of the college.
7. The decision of IQAC was approved and implemented regarding the organization of Career Guidance and Campus Placement Programme in the college.
8. Submission of AQAR for the Academic Year 2016-2017
9. Preparation and submission of Self Study Report(SSR) for Re-accreditation

2.15 Plan of Action by IQAC/Outcome

The Plan of Action checked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2015-16:

Plan of Action	Outcomes
1.To sanction estimated expenditure to purchase the books, Laboratory equipments, furniture and other material for Science faculty	Purchased Books and Laboratory equipments, furniture for Science faculty
2.To sanction the plan for new building for Science Faculty	Construction work of new building is on the verge of completion
3. To Purchase new updated Xerox Machine for providing services to staff and students	Purchased new Xerox Machine
4. To renovate the Sports Grounds and closing of Western Entrance Gate, building, compound wall and internal road in the college campus.	Renovated Sport Ground and One Gate College Campus
4. Motivation to the Teaching Faculty for undertaking Minor & Major Research Projects along with registration of Ph.D.	Minor research projects completed: 04
5. To prepare the Self Study Report (SSR) for 3 rd Cycle of Re-accreditation to submit to NAAC, Bangalore	Prepared Self Study Report (SSR) likely to submit before 31 st March 2017to NAAC Office
6.Sanction to recruit the temporary faculty for B.Sc. and B.C.A courses	Recruited required temporary staff for Non-Aided Courses

**(Attached Academic Calender 2016-17 as Annexure I)*

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. The College Management advised the IQAC to submit the AQAR (2016-17) in time to NAAC, Bangalore and also suggested to submit Self Study Report(SSR) for Re-accreditation 2016-17 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Part-B

Criterion – I Curricular Aspects:

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	3	-	1	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	1	-	-
Others	-	-	-	-
Total	5	1	3	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: Core/Elective Options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1 (U.G.) 2 (P.G.)
Trimester	-
Annual	2 (U.G.)

1.3 Feedback from stakeholders* Alumni ✓ Parents ✓ Employers Students ✓ (On all aspects)

Mode of feedback : Online Manual ✓ Co-operating schools (for PEI)

*(Analysis of the Feedback attached in the Annexure II)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes,

T.Y.B.A./B.Com. Revision / Update of Regulations of Syllabus:

Salient Aspects of Revision/Update of Syllabi:

i) To develop overall linguistic competence and communication skills among the students through literature and language components.

ii) The Syllabus of language courses exposes the students to various forms of literature and linguistics. It enhances the idea of the exposition of students to nurture the cultural experiences.

iii) Syllabus of Social Sciences focuses on various socio-economic, political, cultural theories and its critical evaluation and relevance.

1.5 Any new Department/Centre introduced during the year. If yes, give details. : **Nil**

Criterion – II Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors/Principal	Others
	20	14	5	01	-

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	00	00	00	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

06

25

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	14	10
Presented	09	12	08
Resource Persons	00	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:
Innovative Processes:

The best practices followed by the institute are enlisted below:

- (1) Use of Digital Language Laboratory for imparting Communication Skills, Presentation Skills and Interview Skills.
- (2) Encouragement of teachers to participate in the Orientation and Refresher Courses organized by the University to use latest pedagogical teaching technology in the classroom.
- (3) Preparation of Teaching Plans by each Department.
- (4) Learner Centred Teaching Methods are used such as, Group Works for Project Writing and Field Visits.
- (5) Use of Audio-Visual Aids:

CD's	Cassettes	Charts, Diagrams, Maps.
Models.	T.V. sets, Projectors (slide, overheads LCD)	
- (6) Organisation of Academic Visits:

- Socio-Economic Village Survey conducted by Department of Geography on dated 07.02.2017.
- Department of Geography organized one day Visit to “Krishi Live Demos and Agri. Expo” at Agricultural development Trust – Malegaon, Shardanagar on Dated 20.01.2017.
- Visit to places of Historic Importance.
- Visits to reputed Academic and Research Institutes.

(7) Motivation for conducting Minor Research Projects at the undergraduate level by the students.

(8) Encouragement to the students for Academic Participation in Seminars, Workshops

Conducted:

All Departments in the college have organized student seminars and workshops. They also prepared projects on different subjects.

No. of Student Seminars	Projects	Workshops
20	18	10

(9) In order to improve the Written Communication, the students prepare and make their presentation in the respective departments on the following:

- Reviews of a film / T.V. serial / Event
- Writing Reports
- Writing a News Script
- Writing an Advertisements
- Technical Writing: e-mail.
- Business Reports.
- Successful stories of Entrepreneurs.
- Publication of Student’s Articles in the College Annual Magazine ‘Mukut’.

(10) Implementation of ‘Special Guidance Scheme’ for the students in the entry year. The Guidance has been provided for the subjects: English, Economics and Accountancy since the year 2008-09.

‘Special Guidance Scheme’ for F.Y.B.A./B.Com. Students (2016-2017)

Sr. No.	Subjects	Dates	No. of Students	Name of the Teacher
1	English	6 August 2016 to 28 Feb 2017	53	Prof. Kale G.S.
2	Accountancy		53	Prof. Bankar. B.N.
3	Economics		54	Dr. Salve J. M.

2.7. Total No. of actual teaching days during this academic year: - **202**

2.8. Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1) Barcoding: - Barcode system has been initiated as per the instruction of S.P Pune University from 2013-14. It helps to maintain accountability and secrecy of the answer book as well as it minimize the attendance related work at examination centre.

2) Photocopy: - The College has made the provision of giving photocopy of the answer book on the demand of the students as per S.P Pune University Circular Exam Verification and Revaluation 2014/33 dated 21.01.2014.

3) Open Book Examination:- Open Book Examination is conducted as a part of internal examination for PG Courses run by the college.

4) The provision has been made by S.P. Pune University in the guidelines for conducting the internal examination.

2.9 No. of faculty members involved in curriculum Restructuring /revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:

Nil	Nil	Nil
-----	-----	-----

2.10 Average percentage of attendance of students

78 %

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	134					
B.Com.	70					
B.Sc.	35					
B.B.A.(B.C.A.)	11					
M.A.	39					
M.Com.	39					

***Results of all the courses will be provided in the Supplementary Report.**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:-

- 1) IQAC prepares the format of Teaching Plan and the Academic Calendar in order to monitor and evaluate the teaching learning process.
- 2) IQAC encourages the faculty to use innovative methods of teaching and learning.
- 3) IQAC provides encouragement for organizing the seminars for teachers and students.

4) Organization of Special Guidance in the subjects like English, Economics and Accountancy for socially backward class students and weaker students every academic year.

5) The faculty was encouraged to undertake the Minor and Major Research Projects and attend Seminars, Workshops and Conferences in and outside the institution.

1) Minor and Major Research Projects:

Details of Minor Research Projects (2016-17)

No. of Minor Research Project Completed	No. of Minor Research Project Ongoing	No. of Minor Research Project Proposal Submitted for Sanction
03	03	04

2) Participation in Seminars/Workshops /Conferences in National and International Level = **18** Teachers

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	08	-	-
Technical Staff	-	-	-	-

Criterion – III:

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Establishment of Research Committee in the institution

Research Committee-

- | | | |
|----|---------------------------|--------------|
| 1. | Prin. Dr. S.R. Kenjale | Chairman |
| 2. | Prof. Tate-Deshmukh P. Y. | Co-ordinator |
| 3. | Prof. Chaudhari J.L. | Member |
| 4. | Dr. Jaya Kadam | Member |
| 5. | Dr. Waydande D.B. | Member |

- Motivation to the faculty to undertake Minor Research Projects and Publish papers in International Journals:

No. of Minor Research Projects Completed -- 03
No. of Minor Research Projects Sanctioned– 01
No. of Minor Research Projects Ongoing– 03
No. of International Research Papers Published –26
No. of National Research Papers Published –17
No. of Major Research Projects Undertaken – 01

- Inculcation of research Attitude among the students through conducting Minor Projects as a part of academic requirement publication in inter college research oriented competition ‘Avishkar’.

Regional Level Avishkar Competition- 2016-17

Sr. No.	Names of the Participants	Class	Prize Won	Title of the Research Project
1.	Bandal Ashwini Dadaso	T.Y.B.C.A.	Certificate	A Study of Folk Songs in the Vicinity of Someshwarnagar
2.	Jagtap Kajal Shivling	T.Y.B.C.A.	Certificate	A Study of Folk Songs in the Vicinity of Someshwarnagar
3.	Nigade Priyanka Balasaheb	T.Y.B.C.A.	Certificate	A Study of Folk Songs in the Vicinity of Someshwarnagar
4.	Gaikwad Pragati Pandurang	T.Y.B.C.A.	Certificate	Digital Singnature
5.	Gaikwad Gouri Vijay	T.Y.B.C.A.	Certificate	Digital Singnature
6.	Kadam Pooja sanjay	T.Y.B.C.A.	Certificate	Digital Singnature
7.	Shinde Monali Sharad	T.Y.B.C.A.	Certificate	Manufacturer to User
8.	Pharande sonali Somnath	T.Y.B.C.A.	Certificate	Manufacturer to User

• Motivation to the Faculty for Edit and Publish the Research Journals –

Sr. No.	Name of the Faculty	Title of the Journal	Position
1	Dr. Kenjale S.R	1. Indian Steams Research Journal.ISSN. NO. 2230-7850 (International Research Journal) 2. Golden Research Thought. ISSN. NO.2231-5063 (International Research Journal)	Editorial Board Advisory Board
2	Dr. J. J. Kadam	1. Indian Streams Research Journal.ISSN. NO. 2230-7850 (International Research Journal) 2. Golden Research Thought. ISSN.NO.2231-5063 (International Research Journal) 3. Golden Research Thought. ISSN. NO. 2231-5063 (International Research Journal) 4. SahityaParishad, Pune. Registered No. 50031/87 5. LBP Publication & ISRJ Research Journal	Editorial Board Advisory Board Editorial Board Life Long Member Advisory Board
3	Dr. Waydande D.B.	1. Lulu Publications, USA American International Book 2. Indian Streams Research Journal. ISSN. NO. 2230-7850 (International Research Journal) 3. American Research Thought Romania ISSN No-2392-867x 4. European Research ISSN No-2286-4822 5. LBP Publication & ISRJ Research Journal	Book Editor Advisory Board Advisory Board Advisory Board Editorial Board

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Proposal Submitted
Number	03	03	01	04
Outlay in Rs. Lakhs	4,90000/-	2,95000/-	1,00000/-	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	--	01
Non-Peer Review Journals	02	04	--
e-Journals	04	--	--
Conference proceedings	04	13	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	--	--	--
Minor Projects	2016-17	BCUD	1,00000/-	50,000/-
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	2016-17	Savitribai Phule Pune University	10,000/-	10,000/-
Any other(Specify) National Seminar	2016-17	Savitribai Phule Pune University	2,00000/-	1,17,380/-
Total	--	--	--	--

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - Nil

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	01	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding Agency From Management of College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="85"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level -	<input type="text" value="01"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="05"/>	NSS	<input type="text" value="09"/>
		Any other	<input type="text" value="--"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Integrated development of the adopted village, Chaudharwadi
- Provision of boarding facility to more than 5000 pilgrims during the annual Palkhi procession every year in month of June.
- Organization of Adult, Continuing Education & Extension, Personality Development and Extra Mural Lecture Series.
- Organised One Day Workshop on ‘Employment and Entrepreneurship’ -07 Feb 2017.
- The one day workshop on topic ‘Employment and Entrepreneurship’ was organized by the M.S.Kakade College in collaboration with Adult, Continuing Education and Extension Department of Savitribai Phule Pune University, Pune. The details are as follows:

Year-2016-2017

Sr. No	Program	Date	Total Participation	Total Exp.	Resource Persons
1)	“Employment and Entrepreneurship” Workshop	07-02-2017	69	6135/-	1)Prof. Kambale Chandrakant 2)Prof. Kamble Arun

- Organised One Day Workshop on ‘National Integration’ -06 Feb 2017

- The one day workshop on topic 'National Integration' was organized by the M. S. Kakade College in collaboration with Adult, Continuing Education and Extension Department of Savitribai Phule Pune University, Pune on 06-02-2017. The details are as follows:

Year-2016-2017

Sr. No	Programme	Date	Total Participants	Total Exp.	Resource Persons
1)	National Integration' Workshop	06-02-2017	68	6080/-	1)Prof. Padavi Madan 2)Prof. Phatak Hanumant

- One Day Workshop on Personality Development:
The details are as follows:

2016-17

Sr. No	Title of the Programme	Name of the Expert	Topic	Date	No of Participants
1	Personality Development One day Workshop for Girl Students	Jagdale Varsha	Mahila Sakshamikaran kalachi Garaj	04-01-2017	98
		Adv- Priya Gujar	Swasaurakshan hi Kalachi Garaj		
		Ashatai Nawale	Amhi Aadhunik Kalatil Savitri		

- Extra Mural Lecture Series: Dr. Babasaheb Jaykar Vyakhyanmala

Academic Year 2016-17

Day & Date	Name of the Resource Persons	Topic	No of Participants
09.01.2017	Dr. Prakash Pandharmise	Chhatrapati Shivray Ani Tarunai	120
10.01.2017	Dr. Bhalchandra Kolapkar	Hasya Ani Bhasya Kavita Ek Prabhodan	115
11.01.2017	Dr. Aparna Sabne	Bhartiya Sanskruti Ani Pratike	112

- N.S.S. Activity Academic Year 2016-17**

Special Camp Programme

Theme: - Clean and Health India Mission

Camp Duration: - 24/11/2016 to 30/11/2016

Adopted Village: - At/Post- Deulwadi (Karanje) Tal- Baramati, Dist- Pune.

No. of Students Participated: - **125** Male:-**68** Female: - **57**

Sr. No.	Activities
1	Clean and Health India Mission Awareness Programme
2	Road Safety Campaign and Social Environmental Survey
3	CCT(Continues Contour Trenching) Digging Programme 2x2-400 meter Continues length
4	Tree Plantation Programme
5	Village History Writhing
6	Gram Swachhata Abhiyan (Campaign)
7	G.I.S. Mapping
8	Cultural Activities and Street Play Programme
9	Yuva Saptah (Social Awareness Programme)

• **Regular Activity- Academic Year 2016-17**

No. of Students Participated: -250 Male: - 140 Female: - 110

Sr. No.	Activities	Date
1	College Cleanness Programme & Tree Plantation Programme	1 to 7 July 2016
2	Yoga Day	21 June 2016
3	Blood Donation Camp (81 Bottle) and H.B. Checking For Girls	12 August.2016
4	Road Safety Programme,	24 Sept. 30 Sept. 2016
5	NSS Day	24 Sept.2016
6	Swachha Bharat Mission Special Campaign	25 Sept. 26 Sept. 2016
7	Environmental Awareness Rally	27 Dec.2016
8	Yuva Saptah (Social Awareness Programme)	12 Jane to 18Jane 2017
9	Voting Awareness Programme	12 Feb to 17 Feb 2017

Criterion – IV:**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acre	-	-	15 acre
Class rooms	21	-	-	21
Laboratories	4	-	-	4
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	3	-	5
Value of the equipment purchased during the year (Rs. in Lakhs)	1,38,750/-	1,29,340/-	Self Finance	2,68,090/-
Others	-	-	-	-

4.2 Computerization of administration and library

Office: “VRIDDHI” Software is used for all administrative work.

Library: The Library is automated with local “VRIDDHI” software with barcode technology.

Following processes are completed using software:

Accessioning, Cataloguing, Acquisition, Issue-Return, Periodical Record, Bar code Printing, and OPAC.

4.3 Library services:

Academic Year 2016-17

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	38250	3354777.70	917	219678.00	39167	3574455.70
Reference Books	945	165142.63	-	-	-	-
e-Books	-	-	31,35,000+ (NLIST)	5750.00	31,35,000+ (NLIST)	5750.00
Journals	37	23440.00	5	8010.00	42	31450.00
e-Journals	-	-	6,000+ (NLIST)	5750.00	6,000+ (NLIST)	5750.00
Digital Database	-	-	-	-	-	-
CD & Video	63	15,000.00	48	25000.00	111	40000.00
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	54	01	BSNL Broadband (1 mbps), Airtel Wi-	02	01	07	10	04

			Fi (4 mbps)					
Added	03	-	RailTel (4 mbps)	-	-	-	-	-
Total	57	01	-	02	01	07	10	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Training Programme for Teachers for Accessing NLIST Database and OPAC search techniques.

4.6 Amount spent on maintenance in lakhs :

i) ICT	:	2,38,490/-
ii) Campus Infrastructure and facilities	:	1,69,51,244/-
iii) Equipments	:	6,07,023/-
iv) Others	:	53,15,261/-
Total	:	2,31,12,018/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Monitor the transparency in admission procedure by providing admissions to the students from different strata of the society by observing the rules of University and Government of Maharashtra.
- Insistence of providing Government / University / College Scholarship to the students
- Encouragement for providing sports participation at different levels and provide update sport facilities.

Expenditure of Facilities provided to the Students 2016-17

Sr. No.	Year	T.A/ D.A	Sports Material	Sports Hosiery	Annual Prize Distribution	Total Amount
1	2016-17	83,010/-	67,947/-	54,914/-	15,919/-	2,21,790/-

Students Participation in various Events 2016-17

Sr. No.	Events/ Games	Inter Collegiate		Inter Zonal	Inter University	State	National
		Men	Women				
1	Cross-Country	09	09	-	-	-	-
2	Kho-Kho	12	-	01	-	-	-
3	Kabaddi	12	12	01	-	-	-
4	Boxing	10	-	01	-	-	-
5	Wrestling	11	08	04	-	05	01
6	Handball	16	13	05	-	01	-
7	Athletics	18	06	02	-	-	-
8	Ball badminton	10	10	02	-	-	-
9	Judo	09	06	04	-	-	-

- Monitor the effective functioning of the activities of the Placement Cell and Career Guidance.

Details of the Campus Placement 2016-17

Sr. No.	Name of Companies Visited.	No. of Students Participated	No. of Students Placed	Date
1	Concentric Call Centre Pune	60	05	13/02/2017

- Organization of expert lectures of the resource persons from government, semi government and education fields.

Expert Lectures Arranged (2016 -2017)

Name of Resource Person	Topic	Date	No. of Student Participants
Prof. Hanumant Fatak	National Integrity	06/02/2017	80

5.2 Efforts made by the institution for tracking the progression

- Provision of the post graduate courses: like M.A., Marathi, Hindi, History and M.Com.
- Provision of Career Coaching and Guidance and Placement and for the preparation of Competitive Examinations.
- Encouragement for self employment Entrepreneurship by arranging the lectures of experts in various fields.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1297	183	--	--

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

No	%
816	55.10

Men

No	%
664	44.86

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
600	177	3	741	-	1518	705	195	07	573	-	1480

Demand ratio **1:1**

Dropout **4 %**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Guidance and Placement Cell (2016-17)

- 01] Principal Dr. S. R. Kenjale ---- Chairman
- 02] Prof. N.M. Rajurwar ---- Coordinator
- 03] Prof. N.C. Adhav ---- Member
- 04] Prof. D.R. Dubal ---- Member

The college Placement Cell has entered memoranda of understanding (MoU) with CAMPPLACE Pvt. Ltd, Pune. Total 120 students have registered their names with the service provider companies.

Objectives:

- To provide placement to the students in the local firms, central and state government and in public and private sector undertakings.
- To provide personal counseling for the career development.
- To provide print and non print material for the preparation of various entrance examinations and subscribe the magazines and news papers.
- To offer guidance for the personality development and the enrichment of the communication skills.
- To motivate and guide the students to seek the self employment.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Details of the Coaching for Competitive Exams

Competitive Examinations	2016-17
U.P.S.C Pre-Exam	15
M.P.S.C Pre- Exam	60
P.S.I Pre- Exam	65
S.T.I Pre- Exam	70
Asst Pre- Exam	40
LIC, Bank P.O, Police Recruitment	30

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	60	05	10

Details of Campus Placement 2016-17

Sr. No.	Name of the Companies Visited	No. of Student Participants	No. of Students Placed	Date
1)	Concentric Call Center, Pune	50	05	13/02/2017

5.8 Details of gender sensitization programmes

The details of Gender Sensitization Workshops (2016-17)

Year	Name of Resource Person	Topic	No. of Student Participants
2016-17	Mrs. Jagdale Y. N. (PSI)	Women Empowerment: The Need of Hour	98
2016-17	Adv. Priya Gujar	Introduction to the Self-Defence Act	98
2016-17	Miss. Asha Babanrao Navale	We, 'the Savitris' of Modern Time	98

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support:

	Number of Students	Amount
Financial support from institution	03	5000
Financial support from government	500	2106148
Financial support from other sources	38	319000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **NIL**

No Major grievances were registered from students. **NIL**

Criterion – VI:

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The institution aims at imparting education that is man making, character building and creating an ideal citizen in the global perspective. Such education is imparted that may boost career opportunities for self – fulfilment.

The idea of the ‘progress along with the cultured minds’ was the major concept behind the establishment of the educational enterprise. In order to cultivate the young minds and provide higher education to the poor farming masses, this institution began its mission. The institution is surrounded mainly by the agricultural and socio economically backward community. The idea of welfare of entire community in the area was an integral dream of the founders of the college.

The easy access to the higher education was provided for all the communities residing around the place. The institution provides admissions to the students from socially and economically backward classes. It was decided that the admissions should be open to all the students who qualify the previous qualifying examination with minimum passing marks and who aspire for higher education. The adverse economic condition of the student should not hinder the educational opportunity; hence, the management of the college has been generous in providing the financial assistance and concessions in the fees to the needy students.

The institution tries to perform a key role in human resource development. It makes sincere efforts to foster the global competency among the students. It endeavours to inculcate a value system among students in relation to social, cultural, economic and environmental realities. The institution has decided to promote the use of update and upgrade technology in the teaching and governance of the college. The institution dreams of the educational campus where everyone is prepared to make use of Information Communication Technology.

This vision has been reflected in the implementation and execution of Information Communication Technology based degree and diploma courses in Computer Science.

In all its quality effort in higher education the institution has built up a mechanism to monitor the performance of the institution by seeking feedback from the students, teaching, non-teaching staff, prominent alumni and stake holders.

Mission

- To impart quality education and endeavour with emphasis on values for character building.
- To cultivate and build citizenship of a global village.
- To have an institution that is resilient, flexible and productive to provide career opportunities and contentment.
- To be responsive to the social environment and bridge the digital divide.
- To implement such means as to emancipate the dwellers of rural area free from feudalistic attitude to life.

- To initiate young people for international brotherhood.

Mission Statement

“To Create a Youth of National Character”

6.2 Does the Institution has a Management Information System

Yes,

We have installed the Pune University approved ‘Vridhhi’ Software for the management information system. The details regarding the system as follows:

1. Students Admission Process
2. Finance System
3. Examination Process
4. Library Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum for UG & PG courses is assigned by the Savitribai Phule Pune University. Many of our faculty members had played a significant role in 2016-17 designing to a curriculum in the capacity as the Members of Boards of Studies, as Members of University appointed Syllabus Restructuring committee and as teacher participated in the Syllabus Restructuring Workshops. The details of faculty representation in curriculum development as follows:

6.3.2 Teaching and Learning

The college is affiliated to the Savitribai Phule Pune University. The University has assigned the teaching learning and evaluation schedule. The college follows the notification framed by the University before the commencement of new academic year. At the beginning of academic year, the college prepares an academic calendar which includes the information regarding the teaching time table and tentative examination schedule, comprising tutorials, assignments and internal assessment. It informs about the provision of special examination for students who missed the schedule due to inter-college NSS and sports activities.

Academic Calendar 2016-17

Term I: 15.06.2016 Wednesday To 22.10.2016 Saturday

Sr. No.	Date/Period	Name of the Activity
1	15.06.2016	Admission Process Review
		First Term Meeting of the Staff
		Declaration of Functioning Committees
2	16.06.2016 To 30.06.2016	Admission Process
		Entrance Tests (College/University CET)
		Academic Counselling, Time Table Preparation
3	20.06. 2016	University Examination Results – Review
		College Foundation Day
4	01.07.2016	Alumni Meet
		Regular Classroom Teaching
5	02.07.2016	Orientation for NAAC Accreditation Process, 3 rd Cycle. Joint Meeting of Teaching/Non-teaching

	To 09.07.2016	and the Top Management. Meetings of Co-ordinators of various Functioning Committees to discuss the proposed annual activities Meetings of Heads of the Department to discuss academic and co-curricular activities.
6	11.07.2016 To 20.07.2016	Opening of N.S.S., N.C.C. and Extension Activity Interaction with the Programme Co-ordinators Selection of Students for the N.S.S. Scheme
7	21.07.2016 To 13.08.2016	Babalalji Kakade Memorial Lecture Series. Submission of AQAR 2015-16. Conduct Supplementary Term End Examination Implementation of Soft Skill Development Programme, Batch wise Selection and Training
8	02.09.2016 To 30.09.2016	Soft Skill Development Training Sessions Inter College Sports Competition organization /Participation
9	01.10.2016 To 22.10.2016	Extra Mural Lecture Series Syllabus Completion, Student's Seminar Organization, Co-curricular Activities. Term End Examination, University Practical/Theory Examination Term End Examination Evaluation
23.10.2016 to 20.11.2016 - Vacation		

Term II: 21.11.2016 Monday To 02.05.2017 Tuesday

Sr. No.	Date/Period	Name of the Activity
1	21.11.2016 To 30.12.2016	N.S.S. Winter Camp Organization State Level Elocution Competition Organization of Orientation for Teaching and Non-teaching staff for proposed NAAC Peer Team visit.
2	31.12.2016 To 14.01.2017	Extracurricular Activity – Competitions Annual Social Gathering and Prize Distribution Function
3	16.01.2017 To 15.02.2017	Organization of Seminars/Workshops/Conferences/Expert Lectures
4	16.02.2017 To 20.03.2017	Proposed NAAC Peer Team visit. Meeting of Heads of the Department and Head of Functioning Committees, Data Collection for Annual Quality Assurance Report (AQAR)
5	21.03.2017 To 25.04.2017	Collection of Annual Reports from the Departments and various Functioning Committees for preparation of NAAC AQAR and SSR Conduct University Examinations – Theory/Practical/Assessment
6	25.04.2017 To 02.05.2017	Preparation and Declaration of Examination Results (F.Y.B.A./B.Com./B.Sc./BBA)

The College 'Time-Table' Committee looks after the management of lectures for all subjects of the undergraduate as well as P.G. The Time Table Committee collects the workload distribution from the Heads of the respective departments.

The Committee refers to the circulars of the Savitribai Phule Pune University and decides the total number of working days of the first term and second term. It is mandatory for every lecturer to complete his/her syllabus prescribed by the University within the stipulated time limit. Every lecturer prepares the teaching plan. The respective heads of the departments monitor the execution of the teaching activity.

To make the learning process more interesting the Lecturing and Interactive teaching method is practiced. The innovative methods of teaching have been adopted by the lecturers. The Quiz Competition, Question-Answer Session, Oral Presentation, Seminars, Poster Preparation, Elocution Competitions, Essay Writing, Paper Reading, and Class Contests are conducted.

The evaluation is done on the basis of term work and tests and examinations conducted during each term, for both UG and PG courses. The Viva of UG / PG courses are conducted.

For some of the courses like Economics, Geography, and Commerce, the students are assigned project work. The projects are assessed by the external examiners during the practical examinations at the end of the academic year.

- The lecture method is followed for most of the courses.
- The Audio-Visual aids like Television, Overhead/Slide Projectors, L.C.D. projector are used in the classroom teaching.
- To make the learning process more interactive, the practices like pre-reading activities in language and literature courses, Quiz Competition, Question Answer, Oral Presentation, Seminars, Posters Preparation and Power Point Presentation (PPT) Model, Charts, Globes and Maps are used in teaching.
- The teaching session begins with warming up of questions on relevant topic for more participation and session gears up with deeper information with its application to day to day life.
- Practicals are conducted for some course like Geography and Commerce.
- Field and Industrial visits are organized by the departments of Economics, Commerce, History and Geography respectively.
- The Seminars/Workshops/Academic Expert Lectures are organized every year by the respective departments and the staff and the students are involved in the activity.
- The project based learning takes place in as a part of curriculum for the subjects like Economics, Commerce and Environment Science.

6.3.3 Examination and Evaluation

The Principal has constituted an Examination Committee in the year 2013-2014 for the four academic years 2016-17.

The Composition of Examination Committee is as follows:

- | | |
|-----------------------------|---------------------|
| 1)Prin. Dr. S. R. Kenjale | Chairman |
| 2)Prof Chaudhari J. L. | Examination Officer |
| 3)Dr.. J.M.Salve | Member |
| 4)Dr. Waydande D. B. | Member |
| 5)Prof. P.Y.Tate – Deshmukh | Member |

Major decisions taken by the Examination Committee for Examination & Evaluation System:

The details of evaluation methods have been communicated to the students and other institutional members at the beginning of the year through the prospectus. The probable dates of

University and College examinations, programmes of oral practical examinations were displayed on the notice board. The internal, practical, assignment and tests schedules were announced by the respective departments from time to time. The faculty members communicated with the students regarding the examination schedules, evaluation patterns and format of question papers. On the demand of the students the Xerox copy of the assessed answer sheet is provided to the students to maintain the transparency.

Existing pattern of examination followed by the College is called 2013 pattern, which offers suggestions to the teachers and students about the evaluation pattern. The university circulars regarding the pattern of evaluation were brought to the notice of students by the respective departments in the college. They were either displayed on the notice boards or the Xerox copies of the same are distributed to the students.

The structure of evaluation is as follows:

	B.A./B.Com (Annual System)
	B.C.A./B.Sc (Semester System)
	P.G. Courses (Credit System)
Term End Examination	: 60 Marks .To be reduced to 20 Marks.
The Year End Examination	: 80 Marks.
Total	= 20 + 80 = 100 Marks.

The instructions regarding the conduct of practical / oral and project viva are communicated to the students and the staff after receiving the schedule of Time Table from the University. The Savitribai Phule Pune University, as a matter of policy, has decided to display the information exclusively on its website; the staff and the students are expected to check the information regarding curriculum and evaluation updates.

The grievances regarding evaluation were redressed by referring the guidelines of the Pune University Circular regarding the conduct of examinations and evaluation. As per the Pune University rules the student has a right to register a grievance for the verification and reevaluation of his answer sheet. The student can obtain a photocopy of his answer sheet on demand. The institute provides cooperation to register the formal complaints and in obtaining the necessary documents.

For the Internal examination conducted by the college all the university rules and measures are strictly observed. The student's grievances regarding the entry of marks, seat numbers, absentee etc. were obtained in the written form by the co-ordinator of the college examination committee. The registered record was shown to the students and parents for the clarification. If there is a technical or human mistake on the part of the institution, the corrections are made and communicated to the students. The names of the reporting authority for evaluation complaints are published in the prospectus of the college.

The examination committee along with the concerned member of non-teaching faculty jointly took the necessary steps for the redresses of grievances regarding the evaluation of the University and college examinations.

Practicals, Orals, Projects were conducted as per the suggestions and guidelines provided for each respective subject by the Savitribai Phule Pune University from time to time.

The details of the evaluation strategy as per the new reforms implemented by the institution are as follows:

Class	Form of Evaluation	Weightage of Marks	Subject/ Faculty	Title of the Course
F.Y.B.Com.	Oral Test	20	Additional English	Optional English
	Oral Test	20 20	Marathi Hindi	Additional Marathi, Additional Hindi
F.Y.B.Com.	Practical	20	Commerce	Financial Accounting
S.Y.B.Com.	Practical	20	Commerce	Business Economics
S.Y.B.Com.	Practical	20	Commerce	Indian Banking System (Special Paper I)
S.Y.B.Com.	Practical	20	Commerce	Marketing & Salesmanship (Sp. Paper I)
T.Y.B.Com.	Practical	20	Commerce	Banking Paper II and Paper III
T.Y.B.Com.	Practical	20	Commerce	Modern Marketing Management (Spl.Paper II)
T.Y.B.Com.	Practical	20	Commerce	Advertising Management (Spl.Paper II)
T.Y.B.Com.	Practical	20	Commerce	Auditing and Taxation
F.Y..	Practical	50	Science	All Subjects
S.Y.B.Sc.	Practical	50	Science	Mathematics
S.Y.B.Sc.	Practical	20	Science	English (Optional)
T.Y.B.A.	Practical	20	History S-3	Introduction to History
M.A.	Practical	50	Arts/Mental Moral & Social Science	Marathi, Hindi, History
M.Com.	Practical	50	Commerce	Commerce

6.3.4 Research and Development

The Principal has constituted a Research Committee for four academic years i.e. from the year 2016-17. Composition of Research Committee is as follows:

- 1) Principal Dr. S. R. Kenjale Chairman
- 2) Dr. Mrs. Kadam J. J. Member
- 3) Dr. Waydande D. B. Member
- 4) Prof Chaudhari J. L. Member
- 5) Prof. P.Y.Tate – Deshmukh Co-ordinator

The objectives of the committee are as follows:

1. Promotion of Research Activity.

2. Provide academic guidance regarding possible areas of research resources, expert guides and the choice of the university.
3. Provide Technical Assistance for pre-registration, Post registration process.
4. Encourage participation at National / International level Academic Seminars / Conferences.
5. Provide encouragement for undertaking Major / Minor Research Project.
6. Encouragement to Publish Research Articles in the National / International Journals and Publish Books.

Major decisions taken by the Research Committee

- 1) Motivation to the faculty for undertaking Major and Minor Research Projects has been proved very useful and result oriented.

- a) The details of the Minor Research Projects Completed: 03

Name of the Teacher	Subject
1. Prof. Adhav N.C	Politics
2. Prof .Dubal D.R.	History
3. Prof. Jadhav S.P.	English

- b) No. of Faculties Awarded Ph.D. during the year: 02

1. Miss.Pathan Reshma.. 2016-17
2. Submitted Ph.D Thesis for final Viva; Prof.Tate-Deshmukh P,Y March 2017

6.3.5 Library, ICT and physical infrastructure / Instrumentation

- Library Advisory Committee

Year	Sr. No.	Name of the Member	Position
2016-17	1.	Prin. Dr. S.R. Kenjale	Chairman
	2.	Dr. J.M. Salve	Co-ordinator
	3.	Prof. R.S. More	Secretary
	4.	Prof. Dr.J.J. Kadam	Member
	5.	Prof. P.Y.Tate - Deshmukh	Member
	6.	Prof .D.R.Dubal	Member
	7.	Prof. J.N.Khomne	Member

- **Responsibilities of Library Advisory Committee:**

1. Supervision of Library Administration
2. Preparation of Library Budget.
3. Selection of Books
4. Guide the Library Staff for efficient work.

Sr. No.	Particulars	Details
1.	Establishment	20 th June 1972
2.	Library Working Hours	8.00 a.m. to 5.00 p.m.
3.	Reading Room Capacity	80 students
4.	Teachers Reading Room	20 teachers
5.	No. of Books in Library	39167
6.	No. of Journals Subscribed	42
7.	No. of Newspapers	22

8.	Classification System	Colon Classification
9.	Cataloguing	Subject wise, Author Index
10.	Area of Library	Reading Room -1600 sq. ft. Stack room - 480 sq. ft. Total - 2080 sq. ft.
11.	Average of issue of Books	Students - 80 Staff - 25
12.	Issuing System	Computerization Under graduate weekly one book on demand slip
13.	Book Bank	Deserving students are provided with 2-3 books yearly
14.	Rules of Library	The rules are displayed on Notice Board for students.
15.	New Arrivals	New Books are displayed in cupboards and display rack. Clippings and reviews are made available to readers.
16.	Reference Service	Students and staff members are taking benefit of this service. Librarian and assistant provides them service.

- Existing Physical Infrastructure:
The details are as follows:

Sr. No.	Description	Quantity	Area
1.	Buildings	4	Science Faculty Building Vocational Course Building Non Residential Students Centre
2.	Classrooms	27	
3.	Laboratories	5	Digital Language Lab: 288 sq.ft. Computer Lab: 550 sq.ft. Physics Lab: 625 sq.ft. Chemistry Lab: 775 sq.ft. Biology Lab:775 sq.ft.
4.	Students Non Resident Centre	1	950 sq.ft.
5.	Parking Shade	1	110×20 sq.ft.
6.	Toilets/Washrooms (Gents/Ladies)	1+1	Gent's toilet is located besides Main Building. Ladies toilet is attached to Ladies Common Room.
7.	Gymnasium	1	408 sq.ft.
8.	Library	1	2080 sq.ft.
9.	Playgrounds		400 meter Running Track Indian Games: 3

		Foreign Games: 5	
10.	Gents Hostel	1	5 Rooms
11.	Ladies Hostel	1	4 Rooms

- Instrumentation:

Sr. No.	Instrument
1.	Computer & Laptops
2.	L.C.D. Projector
3.	Printer/Scanner
4.	Generators
5.	Xerox Copiers
6.	Water Filters
7.	Biometric Machine
8.	Wind/Solar Power Energy Unit

6.3.6 Human Resource Management

Our college assesses performance of the teaching faculty and the staff. The college has adopted Self Appraisal method for the faculty. Self appraisal forms are filled by the faculty by the end of each academic year. There is a provision of comprehensive evaluation of teachers by students who fill the form and suggest their opinions. Our college assesses performance of the teachers on the criteria of experience, results, co-relationship developed among faculty, initiative for the betterment of the institution and participation in various activities, punctuality and leadership qualities.

The institution uses the evaluation of teachers by students to improve teaching of the faculty. Teaching faculty in some cases has been advised to take the correct measures in teaching method. College organizes workshops or seminars. The annual subject wise results are put before the Management. Better ideas, concepts are explained through speeches of prominent experts in the field of knowledge. Teachers are advised to use case study method. Weak students are traced and remedial courses are conducted for them. We have recently started special coaching scheme for backward class students in the entry year.

6.3.7 Faculty and Staff Recruitment

The members of the faculty are recruited as per the guidelines of U.G.C. and as per the provisions made in the Maharashtra State Universities act 1994. The Selection Committee constituted by the Vice Chancellor is formally invited in the college. The Committee consists of V. C. Nominee, Government Nominee, Reservation Nominee three Subjects Experts, Principal and the Representatives of the Management. The Management organizes the interview programme in consultation with the University Committee Members. The eligible candidates are invited for the interview with the Committee. The Committee selects the candidate in the preface order.

The details of recruitment of the faculty and staff in the year 2016-17 are as follows:

Sr. No.	Name of the Candidates Appointed	Date	Caste	Qualification	Subject	University Selection Committee Date
1	Jadhav P. Y	24.04.2017	S C	M.A SET	Hindi	24.02.2017.

6.3.8 Industry Interaction / Collaborations:

The College has made memorandum of understanding (MOU) with various reputed industries listed below:

- Jubilant Life Sciences, Nira .
- Someshwar Sugar Factory Ltd. Someshwarnagar
- Larsen & Toubro Ltd., Pune.
- Mankind Pharma Lt.d, Pune
- ICICI Bank, Pune
- Rajhans Patsanstha, Karanje .

6.3.9 Admission of Students:

The admission committee under the Chairmanship of the Principal looks after the admission procedure. The committee consists of Faculty Members, Head of the Departments and other teaching staff. The committee follows the rules and regulations laid down by the Government of Maharashtra and Savitribai Phule Pune University and the Reservation Cell.

The admission committee constituted for the academic year from 2010-11 onwards comprises of following members.

1. Dr. S.R. Kenjale – Principal and Chairman
2. Prof. D.B.Waydande – Co-ordinator.
3. Prof. J.M.Salve – Member
4. Prof. J.L.Chaudhari
5. Prof. P.Y. Tate –Deshmukh
6. Mr. S.M. Lakade

The transparency in the admission process is maintained as follows:

- (a) Admissions are given to the courses offered by the college in Arts, Commerce and Science Faculties as per required merit for each discipline and aptitude of the students.
- (b) Admissions are given on equality basis as per merit of the student preferably.
- (c) OBC/BC/SC/ST/VJNT etc. category students are given opportunities as per guidelines of the UGC/University Student's Welfare Cell rules and regulations update.
- (d) Admission fees are charged as per the guidelines of S. P. Pune University.
- (e) The best practice followed by the institution is that, no student is charged / demanded any kind of donation.
- (f) No malpractices such as caste prejudice / political pressure / linkage are entertained.
- (g) Provisional admissions are provided as the University gives permission for extra admissions on non-grant basis.
- (h) Admission generally is not denied to any student for the sake of fees and marks. Average students, poor students are allowed to pay fees by instalments.
- (i) Some very poor students are supported for payment of admission fees through the aid from Student Welfare Fund

A) Prospectus:

The revised Prospectus is published annually.

The Prospectus includes the following information:

1. Name of the Trustees and Management Committee.
 2. College Profile.
 3. College Mission
 4. Courses Conducted (Subject Wise) U.G. and P.G. Level.
 5. Admission Process
 6. Fees Chart
 7. Rules Regarding Payment of Fees.
 8. University Examination Rules.
 9. Outstanding Features of the College.
 10. Scholarships and Free Ships
 11. Junior College Courses
 12. Information and Technology Courses
 13. College Campus Manners
 14. Technology Centre
 15. List of Faculty – Senior College – Junior College.
 16. Academic and Administrative Committees Co-coordinators.
- (B) College Website:

www.mskcollege.org

The website displays all the relevant information about the courses conducted and Teacher Profile, Scholarships, NAAC reports (AQAR and RAR) and it is updated from time to time

(C) Advertisement in Regional / National News Paper :The wide publicity to the admission process is given through the local / regional news papers, pamphlets and hand bills and display of flex boards at the public places.

(a) General:

The admission process is on Merit Basis. For this purpose the performance of the students in the previous qualifying examinations is taken into consideration. Most of the students securing minimum passing marks (40%) in the qualifying examination get the admission in the college.

We are proud to mention that the average students admitted in an Entry Year in our college have excelled in their performance at final year examination of the degree programme.

The admissions are given on the first come first served basis for grantable divisions. The rules and regulations of Government of Maharashtra are strictly observed in the process.

The cut off percentage at the Entry Level.

(i) For U.G. Courses:

First Year:	B.A.	B.Com.	B.C.A.	B.Sc.
	40%	40%	45%	

From the academic year 2013-14

(ii) For P.G. Courses: Cut off Marks:

M.Com. 45% in previous qualifying examination.

M.A. - 45% in previous qualifying examination.

The admissions are given on first come first served basis.

(b) Professional:

The college runs a course entitled 'Bachelor of Computer Application' under the Commerce Faculty. It is unaided course.

The admissions are given on the basis of performance of students in the common entrance test conducted by the college at the beginning of the Entry Year. The rules and regulations of Pune University are strictly observed in the admission procedure.

6.4 Welfare schemes for

Teaching	✓
Non teaching	✓
Students	✓

6.5 Total corpus fund generated

14,800

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	ISO	Yes	Internal Auditor
Administrative	✓	Government Audit	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programs Yes No

For PG Programs Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The details of evaluation methods are communicated to the students and other institutional members at the beginning of the year through the prospectus. The probable dates of University and College examinations, programs of oral/practical examinations are displayed on the notice board. The internal, practical, assignment and tests schedules are announced by the

respective departments from time to time. The faculty members communicate with the students regarding the examination schedules, evaluation patterns and format of question papers. On the demand of the students the Xerox copy of the assessed answer sheet is provided to the students to maintain the transparency.

Existing pattern of examination followed by the College is called 2013 pattern, which offers suggestions to the teachers and students about the evaluation pattern. The university circulars regarding the pattern of evaluation are brought to the notice of students by the respective departments in the college. They are either displayed on the notice boards or the Xerox copies of the same are distributed to the students.

The structure of evaluation is as follows:

Term End Examination	:	60 Marks (To be reduced to 20 Marks.)
The Year End Examination	:	80 Marks.
Total	=	20 + 80 = 100 Marks.

The instructions regarding the conduct of practical / oral and project vivas are communicated to the students and the staff after receiving the schedule of Time Table from the University. The Savitribai Phule Pune University, as a matter of policy, has decided to display the information exclusively on its website; the staff and the students are expected to check the information regarding curriculum and evaluation updates.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Encouragement of B.C.U.D. of Savitribai Phule Pune University to affiliated Colleges:

The BCUD of Pune University encourages the college to send the proposals for financial assistance under various schemes of UGC and Central / State Govt. for the quality improvement of the institution. This helps in promoting autonomy to some extent to the college.

6.11 Activities and support from the Alumni Association

- 1) Organization of interactive sessions with prominent Alumni twice within a year.
- 2) Invitation to prominent Alumni as Guests of Honor on various occasions during the Academic year.
- 3) Some of the Alumni provide this sponsorship for arranging Sports and Cultural Programs.

Sr. No	Year	Date	Description of Activities	Chief Guests	No. of Participants
1.	2016-17	05/03/2017	Alumni Meet, Foundation Day, Planning Meeting	Dr. S.R. Kenjale, Principal	11

2.	2016-17	20/06/2016	Foundation Day	Mr.Shahajirao Kakade Mr.J.E.Pawar Mr.Anandrao Jagtap Mr.Ramdas N.Shinde Mr.Vijay Sorate	135
3.	2016-17	18/01/2017 to 19/01/2017	Annual Prize Distribution Ceremony	Mr. Vishwas Mahendale Mr.Mohan Shinde	350
4.	2016-17	13.02.2017	Placement camp	Concentric Company. Pune	50

Contribution of Alumni for Institutional Development

The Alumni of the college has entered an agreement to provide An Auditorium Someshwar Palace Hall to the institution as and when needed with fifteen days Instruction in advance. The College invites the Alumni in the various programs organized by the college during the academic year.

- College Foundation Day
- College Annual Programme
- NSS Programme
- Tree Plantation Programme
- Late. Babalalji Kakade Lecture Series
- Alumni Meeting

6.12 Activities and support from the Parent – Teacher Association

The College has Formed Student-Parents Association Committee in the college is as follows-

1. Prin. Dr. S.R. Kenjale - Chairman
 2. Prof. S. M. Bende – Co-ordinator
 3. Prof. S. B. Shinde
 4. Prof. D.R. Dubal
- The suggestions of parents regarding the courses conducted are taken care of by the Management of the College and the prompt action is taken. The introduction of undergraduate degree course in science to be introduced from June, 2014 onward is an outcome of the suggestions made by Parents and Alumni in the meetings.
 - The Parents invited to participate in various extension activity programme of the college, like Senior Citizen Workshops, Women Empowerment Workshop, College Foundation Day (20th June) and Annual Prize Distribution Ceremony.

The college invites the parents in various functions and interact with them during the following programmes:

- Annual Social Gathering Day
- College Foundation Day
- NSS Programme
- Tree Plantation Programme

- Hon. Babalalji Kakade Lecture Series
- Parent Teacher Meeting

Parent-Teachers Meetings are conducted twice in the academic year.

6.13 Development programmes for support staff

The Institution provides necessary facilities to develop the support staff.

1. Provision of library facility
2. Computer facility.
3. Internet facility
4. Provide Career Advancement Assistance.
5. Preference is given to the support staff in the formal selection process after fulfilling required terms and conditions.
6. Provision of college dress free of cost.
7. Co-operative Credit Society for Financial Support.
8. Duty Leaves for Training Programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly:

Promotion of Eco-friendly Campus:

- The college has adopted practical measures to keep the campus eco- friendly in terms of renewable energy, Water Harvesting, Water Conservation, Carbon Neutrality, Tree Plantation, Hazardous, and Waste Management in the College Campus.
- Energy Conservation is done by using Compact Fluorescent Lights (CFL) at majorly of the places to reduce electricity consumption. Display of various notices and oral instructions to the staff and students for economic and efficient use of electricity.
- Renewable Energy:
The College has installed two Renewable Energy Harvesting System generating total 850 Watts of energy as a best alternative for the electricity during the Power outage in the premises.
- Water Harvesting:
The College has carried out Roof Water Harvesting System to collect running rain water during the rainy season. This Water Harvesting System has ensured the provision of water for trees in the campus. The collected rain water is stored in the underground Water Tank with the storing capacity of 20000 litres of water.
- The college ensures the economic use of water in the campus. The installation of drip irrigation system to water the plants, press taps for drinking Water Spots and display of instructions in the campus.
- Carbon Neutrality:
Our college campus is a Zero Carbon Emission Campus due to absence of refrigerators, air conditioners and carbon emitting equipments in the campus. Our college conducts various awareness activities to spread message of green environment, evils of burning fossil fuels and proper disposal of plastic waste. Tree plantation activity is conducted every academic year for off shooting carbon in the campus.
The college has one gate campus .The vehicle parking shade is far away from the main building. Students are not allowed to use plastic bags, cups or carbon emitting products in the campus. Smoking and chewing tobacco products are banned in the campus.

- Tree Plantation: The College maintains the balance of the ecosystem by planting trees in the college campus and nearby villages. Every year college N.S.S. and N.C.C. units organize the tree plantation programme on the occasion of Environment Day and at the time of visits of eminent Guests and NAAC Peer Team visits.

Criterion VII :

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Certificate Course in Tally for Students

Commencement of the Management approved Certificate Course Tally in the year 2015-16

- Library Automation

The task of library automation has been carried out to overcome the limitations, like time, space and human power and improve the quality, speed and effectiveness of Services of the Library.

The VRIDDHI Software is being used for the library automation purpose. The barcode generated from the Software are pasted on books and other reading materials including e-resources. And these barcodes are read by the barcode scanner for circulation and other purposes.

- Free Internet and Wi-Fi Access for the Faculty and Students

The Institute Provides Internet and Wi-Fi (Wireless Fidelity) facilities in the college campus for academic purposes and encourage the students and the Staff to use it for the academic Purposes

The Wi-Fi network is available in the Library, Administrative Office, Staff Common Room, Ladies Common Room, and all the Departments. The Wi-Fi facility is utilized for the purpose of e-learning and to adopt Innovative Techniques in Teaching learning process and Research activities.

- Research Work Undertaken:

(i) Research Papers Published: National : **18**, International : **26**

(ii) Books Published: Books with ISBN: **07**, Chapters in Book : **00**

(iii) Major/Minor Research Projects: Completed : **03** Ongoing: **03**,

Proposals Submitted for Sanction: **04**

(iv) Ph.D. Awarded: No. of Ph.D.'s Awarded : **01**

(v) M.Phil Awarded: No. of M.Phil Awarded : **01**

- Career Guidance and Placement Cell:

Details of the Campus Placement 2016-17

Sr. No.	Name of Companies Visited	No. of Students Participated	No. of Students Placed	Date
1	Concentrix Company	50	05	13-02-2017

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

- Automation of the Central Library of the College.
- Updating and Upgrading of Science Laboratories of T.Y.B.Sc. (Physics, Chemistry).
- Installation of Wi-Fi (Wireless Fidelity) facilities in the college campus for academic purposes and encourages the students and the Staff to use it for the academic Purposes.
- Organization of Placement Cell to provide placement opportunities to the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice-I

(1) Title of the Practice:

Students Development Programmes

(2) Goal: The College makes constant efforts to provide various students Development Programmes to the needy, underprovided and economically weaker students.

Following are some objectives of the Students Development Programmes provided to the Students:

- To create a Youth of National Character
- To support the College students who belong to minority, economically weaker sections and socially backward community.
- To inculcate dignity of Labour.
- To create free, healthy and harmonious educational environment in the campus ensuring 'Zero Tolerance'.
- To conduct programmes to develop the personality of girl students.
- To inculcate social and moral values among the students.
- To encourage the students to participate in the extra-curricular activities.
- To train the girl students in techniques of self- defence.
- To increase confidence, daring and mental ability of students to participate in social activities.
- To inculcate the Social consciousness and an awareness among the students.

(3) The Context:

The purpose of the education is not just preparing the students for a livelihood but also to make them good citizens and above all good human beings. The value of caring and sharing with the less privileged is one of the important aspects of such education. The College assumes that it collective responsibility to empower the under privileged sections of society and make them self-reliant, so that they can live with respect and dignity. The College is committed to provide the students support for all-round development of personality of the students. The College has successfully implemented the following Students Development Programmes.

(4) The Practice:

The College implements the Students Development Programmes with a well scheduled plan in the Academic Calendar of the College, prepared at the beginning of the academic year. The Principal of the College has constituted the functioning Committees for the period of five years. The Co-ordinator of the committee is given the total freedom to conduct the particular activity. The activities of the committees are effectively implemented to fulfil the targeted aims and objectives. The process of implementation involves proper planning, distribution of responsibilities, dissemination of information about the activity, encouragement to students for participation in the activities and on fulfilment of eligibility conditions, the amount is disbursed.

(1) Karmavir Bhaurao Patil Earn and Learn Scheme.

Our College is pioneer in implementing the Earn and Learn Scheme in the College since the year of establishment in 1972. The old name of the scheme is Earn and Learn Scheme. The reframed name of the Scheme is Karmavir Bhaurao Patil Earn and Learn Scheme since the year 2010. The College has expended 10% and the University has provided 90% of the total expenditure for all Students. Every year 30 students are included in the scheme. They are

assigned the work in the College Office, Library, Gymkhana, Science Lab, Computer Lab, Store and Garden. Many of our past students have been benefitted by the Scheme and have occupied prominent positions in the private and government sectors.

The details of expenditure on the Earn and Learn Scheme are as follows:
(Year 2016-17)

Sr. No.	No. of Students benefitted	Total Amount Expended
1	30	1,26,730/-

(2) Special Guidance Scheme

The College provides Special Guidance Scheme for the Subjects like English, Commerce, and Economics for academically weak students. The students who are likely to drop out owing to financial problems are given financial support from college. A Special Coaching Programme is conducted in every academic year for the slow learners at the Entry level (i.e. F.Y.B.A / B.Com.) The faculty provides special guidance and resources to the students who are at the risk of failure.

Sr. No.	Name of the Resource Persons	Subjects	No. of Students Benefitted	Total Expenses Incurred
1	Dr. Salve J. M	Economics	54	9000/-
2	Prof. Bankar B.N	Accountancy	53	
3	Prof. Kale G.S	English	53	

(3) Career Guidance and Placement Cell:

The College has established the Placement Cell in the College to offer career counseling to the Students. All the major career opportunities are brought to the notice of the students by the placement officer. The institution has constituted a special committee for the Employment Cell.

Sr. No.	Name of the Companies Visited	No. of Students Participants	No. of Students Placed	Date
1	Concentrix Company	50	05	13-02-2017

Details of the Coaching for Competitive Exams.

Competitive Examination	No of the Student Benefitted 2016-17
U.P.S.C Pre-Exam	15
M.P.S.C Pre- Exam	60
P.S.I Pre- Exam	65
S.T.I Pre- Exam	70
Asst Pre- Exam	40
LIC, Bank P.O, Police Recruitment	30

(4) The Student Insurance Policy (Health Insurance)

The Student Insurance Policy scheme has been implemented in the college with the consent from the student's Welfare Board of Savitribai Phule Pune University. Each student has to pay Rs10/- as fees at the time of the admission to the Senior College.

The college has established a tie up with local hospital, “Samarth Hospital” run by Dr. Tawte and “Someshwar Hospital” run by Dr. Shaha for emergency purposes. Lectures of expert doctors are organized for health education and positive health promotion.

The complete general health check-up of all the first year (Entry year) students of Arts, Commerce and Science is done by Dr. Tawte in the Health Centre. The authorized medicals officers Dr. Shaha and Dr. Tawte provide guidance about the exercise and diet to the students.

(5) Student Council

The College has a ‘Student Council’ constituted every academic year. The constitution of the Student Council is as per the provisions of section 40 (2) (b) of the Maharashtra University Act, 1994.

Miss. Abhilasha Chavan has elected as Students representative in the academic year 2016-17. The council’s major role is the planning and execution of curricular, co-curricular and extracurricular activities to be conducted during the academic year. The council performs a major role in the redressing the minor grievances of the students regarding overall functioning of the institution. The council encourages the student community to participate in all the activities conducted by the institution. We are proud to mention that the student council performs major role in attracting the students towards institution. Ours is the only institution in the area where two day Annual Social Gathering function is celebrated every year.

The student’s council comprises of the faculty and the students. The student’s council is formulated out of nominated students from each class on the basis of academic merit at the examination held in the preceding year and who are regularly engaged in studies in the college.

(6) Women Empowerment Cell

The College has established Women Empowerment Cell in the College and separate committee is constituted for the prevention of sexual harassment and Atrocities against men and women.

The suggestion box has been kept in the ladies common room. The women Students drop their written suggestions/complaints in the box. Police department staff visits the college for making enquiry about the major complaints of students. The counselling has been providing to the students by the police officers, lawyers and social workers.

The major complaints have been redressed in the intuitions by the committee members with the parents of the girl students.

Details of Gender Sensitization Programmes Undertaken by the College:

Year	Name of Resource Person	Topic	No. of Students Participants
2016-17	Mrs.Jagadale Varsha(P.S.I)	Women Empowerment: A Need of Time	98
2016-17	Adv.Priya Gujar	An Introduction to Laws of Self Defence	98
2016-17	Miss. Ashatai Navale	Modern Savitri	98
2016-17	Miss. Kambale Vanita	Women Sexual Harassment Redressal One Day Workshop	277
2016-17	Miss. Shendkar Rani		
2016-17	Adv. Jagdale Hemlata		

(7) The College Annual Magazine ‘MUKUT’

The College publishes its Annual Magazine titled ‘MUKUT’ every year. The articles, poems, short stories, essays written on particular theme are selected by the Magazine Committee. Since the year 2008 – 2009, the college brings out the annual magazine on a current issue. The Annual Magazine ‘Mukut’ of 2014-15 is a recipient of the Second Prize for the Best College Magazine competition (Rural Zone) of Savitribai Phule Pune University, Pune.

Democracy, Democracy and Students, Politics and Students and related issues are central themes of the College Annual Magazine ‘Mukut’ for the year 2016-17.

(8) State level Inter Colleges Elocution Competition

The Institution has been organizing this competition since the academic year 1994-95. The Competition is organized in the memory of the founder president of the College Late Shri .Mugutrao Sahebrao Kakade. The topics selected for the competition focus on the Social, Political, Cultural, Moral, Media, Human Values and Current issues. The cash prizes of Rs.5000/-,3000/-and 2000/- for the first three winners in the order of merit are given away along with two Consolation prizes of Rs.1000/- each for the prize winners.

The details of the Competition organized (2016-17)

Sr.No.	Date	Topics	List of Prize Winners
1	03-12-2016	1.DahashatwadĀ Ek Jagtik Samasya 2.Marathi Chitrapatachi Badalte Swarup 3. Arakshan Aani Rajkaran 4. Sarvajanik Utsawatil Bibhatsata 5.Mala Aswasth Vatatay	1 St – Shinde Pravin Ashok 2 nd - Guldagad Namdeo Popat 3 rd – Nagarkar Nikhil Subhash Consolation Prize 1. Bhagat Shubhangi Arjun

(9) National Cadet Corps (NCC) Unit

The details of N.C.C. Unit.

- Year of the establishment of Unit :- 2014-15
- Duration of Course – 3 Years
- No. of Seats – SD =50SW=25
- Recognition and approval: 1st Maharashtra Single Company, NCC Pune.
- Selection Procedure: Physical test, medical test, written test.
- Programme execution scheduled: per pared are conducted twice within a week of Mondays and Saturdays.

Organized Training: 1) Drills 2) Weapon Training 3) Map Reading 4) Field Battle Craft
5) Communication skills

Participation of Cadets in Various Training Camps. (2016-17)

Sr. No.	Name of the Camp	Place	Date	No. of Cadets Participated
1	Combined Annual Training Camp-719	N.C.C.HQ, Pune	01-11-2016 to 10-11-2016	52
2	Combined Annual	N.C.C.HQ, Pune	12-12-2016 to	09

	Training Camp-721		21-12-2016	
3	Army Attachment Camp.	Aundh Infantry	11-01-2017 to 25-01-2017	10

(10) Annual Social Gathering

The College organizes two days Annual social gathering in the college for the students. The competitions like Music, Dance, Essay writing, Photography, Food and Flower Decoration, Fancy Dress, Sports etc. are conducted every year. The winners of the competitions receive Certificates of Merit and participation at the hands of the Chief Guest in the Annual Prize Distribution Ceremony. Mr. Vishwas Mehendale (Eminent T.V. Anchor) was the Chief Guest of the Annual Social Gathering in the year 2016-17.

5. Evidence of Success:

- Incensement in the enrolment of the SC, OBC, NT, SBC and ST students.
- Reduction in dropout rate.
- Placement of the students in the Local, Central, State government and in the Public sectors through the services provided by the Career Guidance and Placement Cell in the College.
- Growth in Health Awareness among students.
- No single case has been registered of Sexual Harassment of Women Empowerment Cell in the College.
- No instance of ragging is located in the College campus.
- Needy and poor students of the College have got the opportunity to complete their education with support of Earn and Learn Scheme of the College.
- Slow learners have been encouraged to participate in the learning process implementation Special Coaching programme in every academic year.
- Due to the Student Council, most of the minor grievances are redressed at the College level. No major grievance is registered in the year of 2016-17 in the College campus.
- Students participation in and outside the institution has increased in the extra-curricular activities due to the student support services.
- Improvement in the Academic performance of the students.
- Inculcation of qualities like dignity of work, tolerance, confidence, daring and mental ability among the students.

6. Problems Encountered and Resources Required:

- The amount of the scholarships given to the students is not sufficient to fulfill their needs and requirements.
- The norms to apply for the scholarship are rigid and complicated.
- The transfer system of amount is time consuming and students do not get these scholarships in time.
- The College provides the career guidance to the students through placement cell, but practically very few students are selected in the Campus Placement Activity.
- Reputed and well-known companies or agencies hesitate implement their recruitment programme in the rural college.
- No. of job aspirants is more than the number of enrollment of the students in the scheme.

7. Contact Details:

Name of the Principal: Dr. Somprasad Kenjale

Name of the Institution: M.S.Kakade College, Someshwarnagar.

City: Someshwarnager .Pin Code: 412306

Re-Accredited Status: B, CGPA: 2.55

Work Phone: 02112/282126

Fax: 0212-283017

Website: www.mskcollege.org

E-mail: principalsk@gmail.com

Mobile: 9423525140

Best Practice – 11

(1) Title of the Practice:

Someshwar Public Library: Our Prominent Extension Activity

(2) Goal.

- To provide free access to the Reading Resources to community regardless of race, colour, nationality, age, sex, religion, caste, languages, status or educational attainment.
- To meet the changing needs of the mass readers and society as a whole.
- To develop formal and informal education for adults, children, women, immigrants, labours farmers and industry professionals to bring in the social change.
- To preserve and sustain the reading culture of locality through organization various cultural activities.
- To provide access to Reading Material to Sugar Factory workers children and youth, youth from poor farming community, backward classes and labour community.
- To expose the Villagers to variety of books, magazines and newspapers every day.

(3) The Context:

Someshwarnager is a place located amidst the agriculture region Sugar Industry and educational institutions. Hundreds of sugar factory labours, workers, professionals, migrated from all over the Maharashtra have settled here for various work purposes. They didn't have convenient access to the recreational facility to spend their non-working house nearby. The School dropped out children of migrated labours, working women, house-wives and the girls of professionals residing around the sugar factory headquarters have sufficient leisure time, but they had no option to spend their time.

In order to spread the Reading Culture in the neighboring community, a women of vision and Late Principal Sushilatai Athawale, and the former librarian of the College Shri. Jaywant Ghorpade established Someshwar Public library in the year 1979 at Someshwarnagar. In the course of time the figure of Readers has reached to 5200 (2016-17) with the Annual budget of Rs. 2, 88,000/-.The number of Members of the Library in (2016-17) is 325.

The Someshwar Public Library has become the breath of life of the region and proved to be the hub of Someshwarnagar village particularly for sugar factory headquarters residents and villagers. The library does not provide only the reading materials like books, magazines, newspapers and short collections, but organizes various, social, cultural and educational Programmes for the neighbouring community.

(4)The Practice:

- Unique Social Service:-

To run the Public Library for the last four decades is the unique practice of our college. The Teaching and Non-Teaching staff of the college contribute Rupees 25/- per month from their salary for this extension activity. The permanent staff members are the life members of the “Someshwar Public Library” Trust. This trust plays a significant role in the organization of various cultural, social activities and Public Lecture Series every year. It has formally constituted governing body which comprises of Chairman, Chief Executive Treasure, Secretary, Vice- Secretary, and Internal Auditors, elected Body of Directors and two nominated, Copt-Directors. The Principal of the college plays a lead role in the functioning of Public Library. The Public Library has a separate staff for its smooth functioning. The staff includes the Librarian, Assistant Librarian, Library Clerk and one Peon. The staff of the library is qualified and fully committed to the social upliftment.

- Work Process:

The aim of the library is to provide liberal and flexible access to the reading material to sugar factory workers children, youth adults, women and people from poor farming community, backward classes and labours community. The catchment group of the library is from working and farming community. The library functions as per the convenient timing of users. The working hours of the library are in the morning from 10.30 a.m. to 1.30 p.m. and 5.00 p.m. to 8.00 p.m. in the evening. Most of the workers, children, adults and women take benefit of the library. The library services remain closed on every Tuesday.

- Book Issuing Process:

The Someshwar Public Library has the collection of 2140 books which satisfy the needs of each and every member of the neighboring community. The Library provides daily newspapers, magazines and new occasional publications to the readers. There is provision of the separate space for the children and women in the Library. The children section covers the area of 12 x 8 square feet room loaded with 15 small desks. The women’s section covers area of 25x10 square feet Hall with safe seating arrangement. The books are issued to the members on the book issue card to take at home for the period of one week. The daily visitors can read books, magazines and newspapers unconditionally and free of cost.

Governing Body of the Public Library (Library Committee):

The establishment of the library is under the rules and regulation of the State Government of Maharashtra and concerning authority.

The details regarding the present status of the Library:

Sr. No	Description	Number
1	Permanent Members	325
2	Daily visiting members	40-50
3	Total Books	20140
4	Number of Magazines	40
5	Number of Newspapers	17

Organization of Cultural Activities/Programmes:

The aim of the Library is to carry knowledge to the doors of those who are underprivileged and also educate them to keep pace with the change in the society. In order to cultivate the minds of

people in the neighbouring community, the library staff has organized some Cultural Programmes.

Organization of Book Exhibitions:

Every year the 'Book Exhibition, is organized by the Public Library for the readers. It enables the readers to know the new additions in the library and inspires the readers to expose themselves to wide variety of books in the era of e-reading on internet, mobiles and other electronic ways.

Details of Organization of Book Exhibition in the Public Library:

(Year 2016-17)

Sr. No.	Year	Date	Chief Guests	No. of Participants.
1	2016-17	15-10-2016	Prof. Tate-Deshmukh P.Y.	50

Organization of Sanskar Lecture Series:

The aim of the Lecture Series is to inculcate life values among the children and masses. It provides the audience new insights to look in to the history and experiences of our great ones and result in positive understanding of the present situation.

Organization of Elocution Competitions for Children:

Every year Library organizes Elocution Competitions for school children from the neighboring nearby schools. The registration is open for all the Schools. It aims to inspire the school children to increase the stage daring, cultivate reading habits of books, magazine and newspapers. It also helps to strengthen the confidence and Public Speaking Skills of the children.

The college faculty provides assistance in the selection of the topics for competition and the process of evaluation.

Constraints or Limitation:

1. Public Library has some limitations to implement its regular practice due to social diversity in terms of age group, literate, illiterate, Semiliterate, readers from deprived sections, minority and backward classes.
2. To persuade the readers to 'Reading Movement' in the crowd of social networking mediums like cell phones, internet etc.

(5) Evidence of Success:

- The people have inculcated reading habit along with browsing internet or chatting on cell phone.
- Library books transaction record shows the real success of the Public library in the increase of its visiting readers.
- A large Number of readers from workers community, children and adult responded to the Book Exhibition conducted by the Library.
- There is an overwhelming response from the Community for 'Sanskar Lecture Series' organized.
- Intuitive Response of the People by donating Money, Books and even furniture voluntarily to the Library.
- Construction of New Building is under progress with the cooperation of neighbouring community.

(6) Problems Encountered and Resources Required:

a) Problems Encountered:

- The Book reader ratio is high, which needs to be decreased by purchase of some additional books.

- Infrastructural facilities are not sufficient as compared to the no. of Library members and daily visitors.
- Manual Book issuing method needs to be upgraded with the automation of the Library.

b) Resources Required:

1. Patronship in the form of Finance Assistance from neighboring Industries.
2. Adequate funding is required to appoint the staff on Permanent basis for effective and efficient services to the readers.
3. Library Training facility should be provided to the Staff for their upgradation.

Contact Details:

Contact Details:

Name of the Principal: Dr. Somprasad Kenjale

Name of the Institution: M.S.Kakade College, Someshwarnagar.

City: Someshwarnager .Pin Code: 412306

Re-Accredited Status: B, CGPA: 2.55

Work Phone: 02112/282126

Fax: 0212-283017

Website: www.mskcollege.org

E-mail: principalsk@gmail.com

Mobile: 9423525140

7.4 Contribution to environmental awareness / protection Environment Awareness-

- Use of Compact Florescent Lights (CFL), Regular activities like Tree Plantation, Campus, Cleaning, Systematic disposal of waste material.
- Initiatives to make the college Eco-Friendly.
 - (i) Use of Renewable Energy - Installation of Wind and Solar Energy Harvesting System, which generates 425 watts of energy.
 - (ii) Water Harvesting- Construction of underground water tank having the capacity of 20,000 Ltrs. of water.
 - (iii) Water Conservation – Water saving drip irrigation system of 1200 meter long pipe has been installed to plant the trees in the campus.
 - (iv) Carbon Neutrality - Zero carbon emission campus. No use of refrigerators and air conditioners in the campus. Vehicles are banned around the Main Building area. The plastic bag, cups, tobacco products are strictly banned.
 - (v) Tree Plantation – The College N.S.S. and N.C.C. unit with the help of volunteers have planted 1699 plants in the campus and at the adopted villages.
 - (vi) E-Waste Management- The E-Waste is collected every year and handed over for appropriate disposal to the Electronic Equipment Distributor Dr. Tawate. The college obtains the receipt of the same with the certificate from the authorized agency.

7.5 Whether environmental audit was conducted?

Yes.

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT (SWOC) ANALYSIS

Strengths:

- Reputed rural college, attracting the students from poor farming community and backward classes.
- Transparency in admission process. Students are admitted on equality and merit basis.
- Provision of Academic Flexibility in the courses.
- Qualified and competent Faculty, dedicated to the Mission and Vision of the college.
- Enrichment of Research culture by publication of Research Papers of National / International Level.
- 95% engagement of faculty in Research Activity.
- Special guidance scheme for the slow learners.
- Enthusiastic involvement of the students, staff and neighboring community in the extension activities.
- Extensive Campus with adequate Infrastructure facilities.
- Provision of Fully Automated Library with rich collection of books, journals, magazines.
- Provision of Government and University Scholarships to students.
- Implementation of 'Earn and Learn' Scheme since 1976.

Weaknesses:

- Collaborations with very few Eminent Educational and Research institutes National / International level.
- Inadequate laboratory infrastructure to run the degree course in Science.
- Need to improve the collection of funds to run the Self Financed Courses in the college.

Opportunities:

- Introduce self designed Career Oriented Diploma/Certificate Courses in Information Technology
- Introduce new Skills Development Courses.
- Introduce/Enrichment / Add on courses along with the traditional courses assigned by the University.
- Generate more funds for Major, Minor Research Projects.
- Increase collaborations with the reputed institutions at National / International level.
- Establish more linkages with the reputed Industries to create placement opportunities.
- Organize Workshops, Training programmes to develop the literary and creative talents of the students.
- Introduce Short term Course Remedial Grammar in English.

Threats (Challenges):

- Introduce Skill Development Courses.
- Construction of New Building for Science Faculty.
- Limitations on recruiting the qualified teaching faculty for self financed courses.
- Generate Funds for Infrastructure Development.
- Retain the student strength for the Traditional Courses.

8. Plans of Institution for Next Year:

- To introduce Add-on courses along with the traditional courses assigned by the University.
- To increase collaboration with the reputed institutions at National/International level.
- To establish more linkages with the reputed industries to create placement opportunities.
- To run the UG degree classes of Science faculty under the natural growth.
- To avail the free internet facility (Wi-Fi) in the college campus to the students and teachers.
- To plan and prepare the proposals for the quality improvement under various U.G.C. schemes for financial assistance.
- To encourage the teaching departments to prepare the proposals for financial assistance to organize Seminars/Workshops/Conferences and for preparing the proposals of Minor and Major Research Projects.
- To organize the Students Seminars quarterly in all the subject departments.
- Organization of meetings with regular students, alumni and parents.

Name: Prof. Sanju Jadhav

Name: Prin. Dr. Somprasad Kenjale

Signature of the Co-ordinator, IQAC

Signature of the Chairperson, IQAC

Annexure i

**Academic Calendar
2016-17**

Term I: 15.06.2016 Wednesday To 22.10.2016 Saturday

Sr.No.	Date/Period	Name of the Activity
1	15.06.2016	Admission Process Review
		First Term Meeting of the Staff
		Declaration of Functioning Committees
2	16.06.2016 To 30.06.2016	Admission Process
		Entrance Tests (College/University CET)
		Academic Counselling, Time Table Preparation
		University Examination Results – Review
3	20.06. 2016	College Foundation Day
		Alumni Meet
4	01.07.2016	Regular Classroom Teaching
5	02.07.2016 To 09.07.2016	Orientation for NAAC Accreditation Process, 3 rd Cycle. Joint Meeting of Teaching/Non-teaching and the Top Management. Meetings of Co-ordinators of various Functioning Committees to discuss the proposed annual activities
		Meetings of Heads of the Department to discuss academic and co-curricular activities.
6	11.07.2016 To 20.07.2016	Opening of N.S.S., N.C.C. and Extension Activity
		Interaction with the Programme Co-ordinators
		Selection of Students for the N.S.S. Scheme
7	21.07.2016 To 13.08.2016	Babalalji Kakade Memorial Lecture Series.
		Submission of AQAR 2015-16.
		Conduct Supplementary Term End Examination
		Implementation of Soft Skill Development Programme, Batch wise Selection and Training
8	02.09.2016 To 30.09.2016	Soft Skill Development Training Sessions
		Inter College Sports Competition organization /Participation
9	01.10.2016To 22.10.2016	Extra Mural Lecture Series
		Syllabus Completion, Student's Seminar Organization, Co-curricular Activities.
		Term End Examination, University Practical/Theory Examination
		Term End Examination Evaluation
23.10.2016 to 20.11.2016 - Vacation		

Term II: 21.11.2016 Monday To 02.05.2017 Tuesday

Sr.No.	Date/Period	Name of the Activity
1	21.11.2016 To 30.12.2016	N.S.S. Winter Camp Organization State Level Elocution Competition Organization of Orientation for Teaching and Non-teaching staff for proposed NAAC Peer Team visit.
2		Extracurricular Activity – Competitions

	31.12.2016 To 14.01.2017	Annual Social Gathering and Prize Distribution Function
3	16.01.2017 To 15.02.2017	Organization of Seminars/Workshops/Conferences/Expert Lectures
4	16.02.2017 To 20.03.2017	Proposed NAAC Peer Team visit. Meeting of Heads of the Department and Head of Functioning Committees, Data Collection for Annual Quality Assurance Report (AQAR)
5	21.03.2017 To 25.04.2017	Collection of Annual Reports from the Departments and various Functioning Committees for preparation of NAAC AQAR and SSR
		Conduct University Examinations – Theory/Practical/Assessment
6	25.04.2017 To 02.05.2017	Preparation and Declaration of Examination Results (F.Y.B.A./B.Com./B.Sc./BBA)
		Celebration of Maharashtra Din (1 st May)

Annexure ii

An Analysis of the Feedback:

a) Feedback from Students :

The feedback is obtained through the Questionnaire filled by the students. The information is used for the improvement of the course and teaching in future.

The student's feedback is also obtained orally in the meetings of Students Council held once within a month. The student's representatives raise their problems and difficulties regarding the conduct of the course and teaching in the presence of the Head of the Institute and the concerned subject Heads are informed to take necessary action immediately.

b) Feedback from Alumni :

The Alumni Association organizes their general meeting twice within a year. More than hundred Alumni attend the meeting. Their feedback is obtained through a specially designed format with a paragraph affixed on it.

The prominent Alumni are invited to chair the session of various curricular, extra-curricular and extension activities conducted by the college throughout the year. Their suggestions and guidance are kindly considered by the college management. The newly started certificate course, 'Tally' and Programme of B.Sc. is an outcome of the Management's response to the feedback from Alumni Feedback form.

c) Feedback from Parents :

The feedback of the parents is obtained in their direct interaction with the Principal and Teachers.

The Parents Teacher Association established in the college conducts meetings of the parents and teacher jointly. The interaction in the meeting provides a platform to share the views of parents on the overall functioning of the college. The suggestions and observations of the parents are sincerely and seriously considered by the management and the teaching/non-teaching staff.

d) Feedback from Employers :

The feedback of the Management is obtained throughout the academic year in their meetings scheduled with the staff on different occasions. The suggestions and observations of Students, Alumni, Parents and Teaching/Non-Teaching staff are kindly considered by the employers and the decisions regarding the introduction of new courses is unanimously taken.

The introduction of new courses like Bachelor of Computer Application, Diploma in Travel and Tourism Management, Soft Skill Development Programme and establishment of "Technology Centre" to impart advanced computer education and Programme of B.Sc. are the outcome of the action taken on the feedback from employers.

e) Feedback from Academic Peers :

The feedback of academic peers is obtained when they visit college as Visiting Faculty, Subject Experts, and Senior Supervisors of Examinations, Members of Various Committees (Teacher Selection, Affiliation, and Continuation etc.) and as invited guests.

f) Feedback from Community :

The feedback is obtained through the reactions and responses of the community expressed in the various extension activities conducted by the college. The majority of the

people belong to rural farming community and the sugarcane is the major crop that they cultivate. Hence, on their demand the department of Commerce in the College has organized at least a seminar each academic year regarding the cultivation, management and marketing of sugarcane. The farmers get an opportunity for direct interaction with the experts, resource persons directly. Feedback Analysis and the Suggestions used for continuous improvements, and communicated to the affiliating university for appropriate inclusion.

The feedback is analyzed in the meetings of College Executive Committee, Local Management Committee and the Heads of the Departments and necessary changes in the curriculum options are communicated to the affiliated University. For example in the revised syllabus of Undergraduate and Post Graduate courses under 2013 Pattern of Savitribai Phule Pune University, out of the options provided by the University syllabus, the respective departments have selected the optional courses which are relevant to the local needs and in tune with the emerging national trends.

Moreover, many of the Senior Staff Members, who participated in the Syllabus Restructuring Workshops of Savitribai Phule Pune University, communicated the feedback to the members of the concerning Board of Studies. The faculty of our college has participated in Workshops conducted by the colleges affiliated to the Savitribai Phule Pune University.